

**Manistee County Road Commission  
Bid Forms and Requirements for  
Manistee County 2018 Local County-wide HMA Wedging  
and Chip Sealing for Various Roads**

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**SEALED PROPOSALS (BIDS) WILL BE RECEIVED UNTIL 3:00 PM, EDT,  
MONDAY, FEBRUARY 5, 2018**

Board of County Road Commissioners of the County of Manistee, 8946  
Chippewa Highway, Manistee, Michigan 49614.

**BID REQUIREMENTS:**

SIR: The undersigned has examined the location(s) of the work described herein and is fully informed as to the nature of the work and conditions relating to its performance and understands the quantities shown are approximate and are subject to either increase or decrease. Also, subject to the bid results and available funding, the Manistee County Road Commission may choose to delete some or all of the work for some of the roads and/or add work for additional roads to the project.

The undersigned hereby proposes to furnish all necessary equipment, tools, apparatus, and other means of construction, do all of the work, furnish all materials except as otherwise specified herein; and, for the unit prices named in the **attached Itemized Bid Form**, to complete the work herein described in strict accordance with the plans and the requirements of these bid documents.

The undersigned further proposes to perform extra work (for items that are not included with the itemized form) that may be authorized by the Manistee County Road Commission (MCRC). Compensation for extra work will be made on the basis of an agreed upon unit price prior to performing the extra work.

**SPECIFICATIONS AND PLANS:**

All materials, equipment, and construction methods used on the project(s) shall be in accordance with the applicable sections of the Michigan Department of Transportation (MDOT) 2012 Standard Specifications for Construction, MDOT supplemental specifications, and the attached project work logs, plans, special provisions, and other bid documents.

The plans include the pay item Chip Seal – Modified, which specifies a CM-90 multi-grade asphalt and 34CS-M slag aggregate. In accordance with the **attached Itemized Bid Form**, the Contractor may also submit an alternate bid with the pay item Chip Seal – Modified Alternate Bid, which specifies a CRS-2M asphalt emulsion and 34CS-M slag aggregate for MCRC consideration. MCRC, subject to the bid results, will make the final determination on the type of chip seal constructed.

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**PROGRESS SCHEDULE:**

Begin all work after receiving notice of award of contract from the MCRC.

The entire project must be completed on or before the final project completion date of **August 31, 2018**, unless the MCRC provides written approval of another agreed upon completion date.

**The contract award is subject to approval from the Road Commission and available funding.**

After award and prior to the start of work, the Contractor must attend a preconstruction meeting with the Engineer and Owner (Manistee County Road Commission). The Engineer will arrange the day, time and place for the preconstruction meeting.

**BID GUARANTEES:**

The undersigned enclosed a certified or cashier's check on an open solvent bank, or bid bond, in the amount of not less than \$2,000.00 payable to the Manistee County Board of Road Commissioners as a guarantee of good faith. If the undersigned is the successful bidder, and fails to enter into a contract or to furnish satisfactory bonds to the Board of Manistee County Road Commissioners within fifteen (15) days after being furnished with the necessary contract and bond forms, said check, or bid bond, shall be forfeited to the Board of County Road Commissioners as liquidated damages. It is understood that the check, or bid bond, of the selected bidder will not be returned until the contract has been executed, and that the proposal guarantees of all except the selected bidder will be returned promptly.

This bid guarantee will cover all projects shown in these bid documents.

**INSURANCE REQUIREMENTS:**

The successful bidder shall furnish proof of insurance within ten days upon notification of award of the Contract and prior to beginning work on the project(s). The following minimum requirements must be included on the certificate of insurance:

Automobile Liability	
Bodily Injury – per person.....	\$500,000.00
Bodily Injury – per accident.....	\$1,000,000.00
Property Damage – per accident.....	\$1,000,000.00
Combined Single Limit.....	\$1,000,000.00

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General Liability	
Each Occurrence.....	\$1,000,000.00
General Aggregate.....	\$1,000,000.00

The permittee or contractor shall name the MCRC as additional insured, by name on the certificate of insurance worded as follows:

“The Board of Manistee County Road Commissioners, the Manistee County Road Commission, and their officers, agents, and employees, are named as additional insured parties.”

**DELAYED ACCEPTANCE, FINAL INSPECTION, AND PAYMENT TO CONTRACTOR:**

A minimum of 14 days after completion of the project, the MCRC Manager and/or Construction Supervisor (or designated representatives) will inspect the projects with the Contractor. If deficiencies are found, corrective work is required. Complete all corrective work within seven working days of the inspection, or by an agreed upon date. All costs associated with completing this corrective work, to the satisfaction of the MCRC, will be borne by the Contractor.

**The MCRC will not pay the Contractor for the work performed on the projects until after the inspections are completed, corrective work is completed (if necessary), and the projects are accepted by the MCRC.**

**PROJECT QUANTITIES AND INVOICING REQUIREMENTS**

The Contractor shall document and record the “As-built” quantities for pay items on an individual “road” basis as the work is being performed and the Contractor shall submit the “As-built” quantities for each individual “road” along with the invoice for the entire project (for multiple roads) to the MCRC.

The Contractor shall provide load tickets for materials placed (HMA, aggregate, etc.) to the MCRC representatives on an individual “road” basis.

Note: The sharing (splitting) of truckloads of materials (HMA, aggregate, etc.) between “roads” shall be minimized but if truckloads of materials are shared between “roads”, the Contractor and MCRC representative(s) shall agree upon the quantities used for each “road” and document the estimated quantity splits for each “road” on the Contractors load tickets.

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“As-built” quantities will be verified by the MCRC and/or their representatives.

The MCRC will be documenting and charging out the “As-built” quantities and the related costs in their accounting system on an individual “road” basis and it is important for the Contractor to provide accurate documentation and invoices to the MCRC for review, consideration, and processing.

**MEASUREMENT AND PAYMENT:**

The completed work, including all materials, labor, and equipment, as measured, will be paid for at the contract unit price for the items (pay items), as shown on the Itemized Bid Form.

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BIDDERS NAME AND TITLE: \_\_\_\_\_

BIDDERS SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

The Board reserves the right to accept or reject any or all bids and to accept the bids it feels is in the best interest of the Manistee County Road Commission.

Date: 01/10/18

## Manistee County Road Commission Itemized Bid Form

Bids Due: Monday, February 5, 2018 @ 3:00 PM

### Manistee County 2018 Local County-wide HMA Wedging and Chip Sealing For Various Roads in Various Townships

Item Number	Item Description	Estimated Quantity	Unit	Unit Price	Amount
3070121	Shoulder, CI II	5,171	Ton		
5010025	Hand Patching	25	Ton		
5010050	HMA, 4E1	5,790	Ton		
5057011	Chip Seal - Modified	428,740	Syd		
5057011	Fog Seal - Modified	428,740	Syd		
8050010	Curb Sloped, HMA	529	Ft		
8110231	Pavt Mrkg, Waterborne, 4 inch, White	326,504	Ft		
8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	175,291	Ft		
8110550	Protective Overlay, Snowmobile Trail Crossing	101	Syd		
8120281	Raised Pavt Marker, Temp, Type 1, Yellow, Bidirectional	3,843	Ea		
8127051	Traffic Control	1	LSUM		
8130010	Riprap, Plain	6	Syd		
8140010	Paved Ditch, HMA	6	Syd		
8210001	Monument Box	6	Ea		
8210010	Monument Preservation	10	Ea		
				<b>Total Bid:</b>	

**Notes:**

- Mobilization is included with the pay items and will not be paid for separately

**ALTERNATE BID #1**

Delete Chip Seal - Modified (CM-90 MultiGrade Asphalt & 34CS-M Slag). Replace with Chip Seal - Modified Alternate Bid (CRS-2M Asphalt Emulsion & 34CS-M Slag). All other pay items remain the same.

Item Number	Item Description	Estimated Quantity	Unit	Unit Price	Amount
5057011	Chip Seal - Modified Alternate Bid	428,740	Syd		
				<b>Total Bid:</b>	

# Manistee County Road Commission Itemized Bid Form

Bids Due: Monday, February 5, 2018 @ 3:00 PM

## Manistee County 2018 Local County-wide HMA Wedging and Chip Sealing For Various Roads in Various Townships

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Bidders Name and Title: \_\_\_\_\_

Bidders Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**The Board reserves the right to accept or reject any or all bids and to accept the bids it feels is in the best interest of the Manistee County Road Commission.**

**Prepared By:**

Manistee County Road Commission  
8946 Chippewa Highway  
Bear Lake, MI 49614  
Phone: 231.889.0000  
10-Jan-18